

LOCHABER COMMUNITY PARTNERSHIP

ACTION NOTE FROM THE MEETING HELD ON 12/02/19

CHARLES KENNEDY BUILDING

PRESENT: Dot Ferguson, Emma Taylor, Flora Mackee, Isla Campbell, Marie Law, Mark Richardson (via video conference), Scott Dingwall, Pol McClelland, Lucy Cooke

APOLOGIES: Norma Young, Pat McElhinney, Helen Sikora

ITEM	SUBJECT	ACTION AGREED	ACTION
1.	Welcome, Introductions and apologies	Marie Law welcomed the attendees. Introductions by all attendees.	
2.	VC Presentation CLDE	Mark Richardson explained the slides detailing the Community Learning Development/Education. The next steps on how to take this forward were then discussed. Mike Jones is the lead and will pull everything together. Emma mentioned the practicalities and role of the CLDE lead. The plan would be to meet 3 times year to review, discuss training, structure but also to keep the talking 'light'. Tuesday 14 th May was agreed to have a public day with the various agencies present and to publicise the CLDE. Emma agreed to liaise with Mark/Mike to get an outline agenda drafted for the 14 th May. HLH to issue invites/agendas. Lucy agreed to help where required. Emma did not agree to pull the whole thing together with Mike – this lies with HLH as CLDE lead - Emma agreed to help get the outline for the day done so it could start been promoted and help where she can along with Lucy. The pulling together lies with HLH as CLDE lead.	EM MJ
3.	Community Profiling	Emma to pass Scott the information partners had provided on where statistics are held. Scott to liaise with Helen/Marie to see what can be pulled together for each of the localities (to come back to next meeting) Scott can pull key stats and emphasised that we have to be very careful that people cannot be identified if the stats are broken down to too much detail. Locality groups to work on and Helen Sikora will be able to	HS ML SD LC ET

		provide the health data.	
4.	Update adult/child/locality plans	<p><u>Adult Plan</u> Marie gave an update on the adult plan and outlined the excellent success of the CMHT Urgent Care Nurse which is now being rolled out across the Highlands. Marie also mentioned that Shona MacDonald is now the new manager of the Montrose Centre.</p> <p><u>Children's Plan</u> Pol will add structure and update the plan for the next meeting which he will distribute. Pol described the Health Visitors banding and job description which will add career structure to the role. Local fostering is a major issue as there are young people outwith the area that we need back for their own needs and the costs involved.</p> <p><u>Locality Plans</u> <u>Kinlochleven</u> Flora explained that arranging a date with all the other commitments has been very difficult. Flora, Lucy and Margaret will meet on 12/03/19 to put a driver and feedback in same format. Andrew Baxter very keen to be involved. Plan to be reviewed 6 months.</p> <p><u>Caol</u> The next meeting is 22/02/19. Isla explained that the locality plan is done and the focus is now to prioritise and focus on the actions.</p> <p><u>Fort William</u> Responses to the community survey were really good to date. Dot and Flora will pull together the information and present it at the next meeting.</p>	<p>PM</p> <p>FM LC</p> <p>IC PM</p> <p>DF FM</p>
5.	Update on chair	<p>Marie and Dot outlined the current situation which is ongoing but hopeful the Chair will be appointed in April.</p>	
6.	Dates of core meeting 2019	<p>May 14th – Wider engagement day</p> <p>30th April – 2.30pm Charles Kennedy Building</p> <p>June 18th – 2.30pm Core Team – Meeting Room Fort William Health Centre</p>	ALL