

## CAITHNESS COMMUNITY PARTNERSHIP

### Minutes of meeting – 18 January 2017 held in the Pentland Hotel, Thurso

Present: **Roy Kirk, HIE, Chair**  
**Nick Clasper, Police Scotland**  
**Mike Flavell, NHS Highland**  
**Andrew Dick, Scottish Fire and Rescue Service**  
**Alex Macmanus, Highland Council**  
**Jacqueline Jennett, Highland Council**  
**Greg Maclachlan, Highland Council**  
**Fiona Clarke, Public Health - Caithness, NHS Highland**  
**Trudy Morris, Chief Exec, Caithness Chamber of Commerce**  
**Allan Tait, Caithness Voluntary Group**  
**Eann Sinclair, Caithness and North Sutherland Regeneration Partnership**  
**Cllr Donnie MacKay, Highland Council**  
**Cllr Gillian Coghill, Highland Council**  
**Cllr Willie MacKay, Highland Council**  
**Cllr Neil Macdonald, Highland Council**  
**Carole Findlay, Admin Support**

Apologies: **Michelle Johnstone, Area Manager North, NHS Highland**  
**Cllr Bill Fernie, Highland Council**  
**Dr Paul Monaghan, MP**  
**Gail Ross MSP**  
**David Flear, Dounreay Stakeholders Group**  
**Iain Mitchell, Scottish Natural Heritage**  
**Anne McDonald, Co-ordinator Highland Senior Citizens Network**  
**John West, High Life Highland**

Members of the Public - 23

#### 1. Welcome

Mr Kirk welcomed members of the Partnership and general public to the meeting, which is the second Partnership meeting. Mr Kirk gave an overview of the proceedings for this evening that's outcome, over time is to develop plans that can improve the Caithness Community. Mr Kirk would call upon both Partnership members and members of the public to comment on Agenda items to hear community views.

#### 2. Minutes of previous meeting

Draft minutes of the previous meeting were circulated to the Partnership and the minutes to be amended to show apologies received from Trudy Morris and Michelle Johnstone. As there were no further comments on the minutes they would be circulated as final.

If anyone from the Public present would like to receive a copy of these minutes please contact the Partnership admin support before leaving tonight. It is intended to have a web site setup before the next meeting and future minutes and other relevant documents will become available on this site.

### 3. Matters arising from the previous minutes

- A Representative from the Scottish Ambulance Service has been invited to attend Partnership meetings, along with our area constituency MSP, and MP.
- Evening meetings to be reviewed at March meeting.
- Dates set for the Chair to attend the 4 identified localities Community Council meetings.
- 4 locality plans to be developed to address the issues in the 4 identified localities, with milestones set for the completion of locality plans by Sept 2017.  
These will be Agency led with public views for locality plans for -  
Wick - Mike Flavell  
Thurso - Alex Macmanus  
Lybster & Dunbeath - Andrew Dick  
and Castletown - Nick Clasper
- Caithness SEP figures received
- Caithness Children's Plan to be developed and led by Highland Council
- Caithness Adults Plan to be developed and led by NHS Highland

### 4. Children's Plan for Caithness

An introduction was given by Jacquelyn Jennett and Greg Maclachan on the Children's Plan for Caithness. The draft document for Caithness District Child's Planning was circulated. It was noted that this is a document in its early stages with just the front page showing examples of what was being looked for. It was also suggested that we would require measurements and targets. This document was circulated as a guide and discussion on views from Partnership and Public to be heard. This is only a starting point and it is intended to ask the public for input to this document as it progresses. Greg Maclachlan to lead Caithness Children's Plan and a meeting to be arranged with Mr Kirk to discuss ways of achieving this and what support can be given by the Partnership. Children's plan to be completed by Sept 2017

### 5. Adult's Plan for Caithness

The Highland Quality Approach to Adult Services – "Change and improvement plan 2014-2017", document was circulated to the Partnership. Mr Flavell said that this document was coming to an end and would be interested to hear what Communities views are and what they feel is important to have for healthy, successful and safe adults for the future. Comments received from Public and Partnership. It is intend to follow a similar model as for the Children's plan. This is only a starting point and it is intended to ask the public for input to this document as it progresses. Mike Flavell to lead the Adults's Plan and a meeting to be arranged with Mr Kirk to discuss ways of achieving this and what support can be given by the Partnership. Caithness Adult's plan to be completed by Sept 2017

Draft

Progress on the Adult's plan and the Children's plan to be fed back to the partnership meetings.

It was noted that whatever changes were made to the Adult and Childrens' plans had to be achievable within the currents budgets available, by making the best use of resources.

#### 6. Economic Plan

Mr Eann Sinclair, Programme Manager for Caithness & North Sutherland Regeneration Partnership (CNSRP) gave an overview of the work carried out over the last 9 years in creating employment in light of the run-down of Dounreay.

It was commented on when creating industry it was also necessary to have a good infrastructure available for those working in the area, as once employment secured they look at schools, health care etc.

#### 7. Partnership Communications

Discussion held on ways to create greater awareness of the Partnership. A Website will be setup before the next meeting and social media areas to be looked at. Possible ways of engaging all age groups discussed and to be looked at.

#### 8. Measurements

Caithness SEP figures circulated to Partnership. Chair advised that there would have to be a great deal of work done outside the Partnership meetings.

#### 9. AOB

Alex MacManus put forward a request from David Inglis, from Licensing Standards on whom to contact regarding a "Best Bar Non" initiative which is a National Award Scheme. It was suggested that the information be forwarded to the Alcohol and Drug Partnership.

#### 10. Date of Next Meeting

Proposed dates for March and June had been circulated to Partnership and will be confirmed shortly.

As there was no further business the Chair thanked everyone for coming along this evening and hoped that they would continue to support the Partnership. Meeting closed at 9.20pm

**January 2017**

