

CAITHNESS COMMUNITY PARTNERSHIP

Minutes of meeting – 10th March 2017 held in the Pultneytown People Project, Wick

Meeting started at 19:00pm and finished at 21:00pm

Present: R Kirk, HIE, Chair
Michelle Johnson, NHS Highland
Roger Saxon, Highland Council
Gillian Coghill, Highland Council
Matthew Reiss, Highland Council
Donnie MacKay, Highland Council
Bill Fernie, Highland Council
Willie Mackay, Highland Council
Alex Macmanus, Highland Council
Roger Banefield, Highland Council
Andrew Dick, Scottish Fire and Rescue Service
Peter Allan, Police Scotland
Allan Tait, Caithness Voluntary Group
Eann Sinclair, Caithness and North Sutherland Regeneration Partnership
Ian Mitchell, Scottish Natural Heritage
John West, High Life Highland

Apologies: Neil MacDonald, Highland Council
David Flear, Dourney Stakeholders Group
Greg Maclachlan, Highland Council
Fiona Clarke, Public Health
Mike Flavell, NHS

1. Welcome

Mr Kirk welcomed the members to the meeting. Given that there were some new faces to this meeting and members introduced themselves.

2. Previous Minutes

The minutes were recorded as an accurate record.

3. Matters Arising

There were no matters arising that would not be covered in the other agenda items.

4. Children's plan for Caithness

We review some of the topics that would be covered in the Children's plan. It was noted that there were ongoing discussions with representative groups. It was planned to have a fuller session on this plan at the next CCP. It is planned to have a draft plan around June / July 2017 with an agreed plan coming forward in September 2017.

5. Adult plan for Caithness

The progress of the plan was discussed and it was thought that the plan would cover all aspects of community planning that affected Adults in Caithness. Michelle covered some of the items and it was also felt that progress was being made. It is also expected that a draft plan will be available around June / July 2017 with a final plan agreed with community input for September 2017.

6. Partnership Communications

We discussed some of the work that was being done to pass a survey around the Caithness communities mainly through community councils. We noted that this represented only one part of engagement but felt that it offered an important route to gaining input to plans and understanding inequalities.

We also discussed the opportunity to establish a CCP logo. Roy agreed to discuss with Caithness schools running a competition to design an appropriate logo. We will report back on this.

It was noted that a website was available for the Caithness Community Partnership. It was still being worked on but can be found at <http://www.highlandcpp.org.uk/caithness-community-partnership.html>. Ideas for improving the Caithness site was welcome from members and members of the public.

7. Caithness Community Partnership plans - localities

A brief progress report on the four localities was given. All reported some progress. There is a template for the final plan that localities will provide and this will be circulated to members. All localities are still planning to have a draft plan that included some initial community consultation by June / July with a final plan agreed by September 2017.

Consultations varied in each locality including drop in sessions, wider dissemination of a survey and other means. The main issue was to identify the issues in each locality that addressed inequality and look at addressing prevention of inequality. The plans when produced will be flexible and it is anticipated that they will change from time to time. It is also planned that the CCP will assess how effective the plans are in addressing the issues identified in the future.

8. Any other business

There was no other business.

9. Date of next meeting

The next meeting will be held in Dunbeath on 7th June at 11:00 am.

March 2017