

Draft

CAITHNESS COMMUNITY PARTNERSHIP

**Minutes of meeting – 18th August 2017 held in the Drill Hall, Castletown
Meeting started at 18:00 and finished at 20:40**

Present: R Kirk, HIE, Chair
Natalie Coghill, Admin Support
Alex Macmanus, Highland Council
Mike Flavell, NHS Highland
Michelle Johnstone, NHS Highland
Andrew Dick, Scottish Fire and Rescue Service
Allan Tait, Caithness Voluntary Group
Eann Sinclair, Caithness and North Sutherland Regeneration Partnership
Anne Macdonald, Co-ordinator Highland Senior Citizens Network
Nina Mackay, Highlife Highland
Donnie Mackay- Highland Council
Willie Mackay- Highland Council

Apologies: Karl Rosie- Highland Council
Ann Pascoe- NHS Highland
Fiona Clarke- Public Health, NHS Highland
Matthew Reiss- Highland Council
Nick Clasper- Police Scotland
Greg Maclachlan- Highland Council
Gail Ross- MSP
Raymond Bremner- Highland Council
Trudy Morris- Caithness Chamber of Commerce
Struan Mackie- Highland Council
John West- Highlife Highland
Nicola Sinclair- Highland Council
Jacquelyn Jennett- Highland Council
Ian Mitchell- Scottish Natural Heritage

13- Members of public

1. Welcome

Mr Kirk welcomed the members of the Partnership and the general public to the meeting, which is now the fifth Partnership meeting.

2. Previous Minutes

Draft minutes of the previous meeting were circulated to the Partnership. No comments were made. The minutes were then circulated as final.

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3. Matters Arising

Survey Monkey

Mr Kirk went on to say that our Survey was now active on Survey Monkey. The link was emailed to the partnership and it would also be put on our website for the public to access. A member of the public also suggested that the link be sent to all the Community Councils. It was noted that this represented only one part of engagement but felt that it offered an important route to gaining input to plans and understanding inequalities. This was done.

It was noted that a website was available for the Caithness Community Partnership. It is still being worked on but has been updated and can be found at <http://www.highlandcpp.org.uk/caithness-community-partnership.html>.

Logo

Mr Kirk then agreed that he would contact the two head teachers from Wick High School and Thurso High School to discuss the possibility of running a competition to design an appropriate logo. The public would vote for the best logo and a small prize would be given to the winner. The winning logo will then be the Caithness Community Partnership logo.

Voice Training

Mr Kirk discussed the possibility of having voice training; he went on to say that dates would be sent out to the Partnership and hoped that this training would improve public engagement.

4. Caithness Community Partnership plans- Children's plan for Caithness

The Children's Plan draft document was handed out to the Partnership the group then went on to discuss the key priorities. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. It was noted that the children's plan would also tie into the locality plans. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

Adult plan for Caithness

The Adult's Plan draft document was handed out to the Partnership. Mike Flavell went on to discuss the key priorities and the 8 outcomes. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. It was noted that the Adult's plan would also tie into the locality plans. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

Castletown Locality Plan

The Castletown locality Plan draft document was handed out to the Partnership. Mr Kirk then went on to discuss the key priorities. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

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Lybster & Dunbeath Locality Plan

The Lybster & Dunbeath locality Plan draft document was handed out to the Partnership. Andrew Dick then went on to discuss the key priorities. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. Andrew went on to say that this plan links into the Highland Outcome Improvement Plan. The HOIP can be found on our website. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

Thurso Locality Plan

The Thurso locality Plan draft document was handed out to the Partnership. Alex Macmanus then went on to discuss the key priorities. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. It was discussed that a representative from Caithness Transport Forum would be invited to attend our Caithness Community Partnership Meetings as Transport is a key priority in all of the plans. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

Wick Locality Plan

The Wick locality Plan draft document was handed out to the Partnership. Mike Flavell then went on to discuss the key priorities. It was stated that this document was in draft stage and would be put on to Caithness Community Partnership Website for the public to access and comment on. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

The group discussed issues around drugs and alcohol.

Economic Plan

Eann Sinclair went on to discuss the key priorities of the Economic Plan. He went on to say that we are aiming to increase employment and not decrease it and by 2030 we need to create at least another 1500 jobs to stay at the same economic level and to have the same balance. He then went on to say that the Economic Plan also ties into the other Locality Plans. This document will be open to comments until 20th September 2017 and then a final plan will be coming forward at the end of September 2017.

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5. AOB

Nil

6. DONM

The next meeting will be held in Lybster on 6th December at 11am.

Future Meetings:

- February Wednesday 7th- 2pm Dunbeath
- May Wednesday 9th- 4pm TBC
- August Wednesday 15th- 10am TBC
- November Wednesday 21st- 2pm TBC

August 2017