


































| Action | Date | Description | Timescale | Lead | RAG |
|--------|----------|--|-----------|----------------------|---|
| 1 | 14/12/16 | All partnership members to provide a short written description of the role, scope and activities of their agency including a description of the resources which they can bring to assist the work of the Easter Ross Community Partnership (ERCP). | | All |  |
| 2 | 14/12/16 | Arrange VOiCE training for partnership members. | | KM |  |
| 3 | 14/12/16 | Form the Community Engagement Sub Group and develop a Community Engagement Strategy. | | NBY (BC, KM, HR, VC) |  |
| 4 | 14/12/16 | Provide further guidance on the establishment of Local Community Partnerships. | | ML |  |
| 5 | 14/12/16 | Send contact details for local representatives of statutory agencies to ML. | | All |  |
| 6 | 14/12/16 | Send contact details for local representatives of key local partner agencies to ML. | | All |  |
| 7 | 14/12/16 | Discuss the potential for implementation of a multi-agency Response Team in the Easter Ross area with the local Chief Inspector. | | ML |  |
| 8 | 14/12/16 | Include identification of a Deputy Chair within the agenda of the first full ERCP meeting. | | ML |  |
| 9 | 14/12/16 | Provide more detailed NHS based information on the statistics discussed. | | KM |  |
| 10 | 14/12/16 | Circulate spreadsheets containing the Easter Ross SIMD16 and SEP data. | | ML |  |
| 11 | 14/12/16 | Circulate dates to determine a suitable date for the next ERCP planning meeting | | ML |  |
| 12 | 14/12/16 | Circulate dates to determine a suitable date for the first full ERCP meeting. | | ML |  |
| 13 | 14/12/16 | Determine whether Invergordon Academy Community Cafe is a suitable meeting venue and available for the first full ERCP meeting. | | BC |  |
| 14 | 11/01/17 | Develop a Locality Plan for one of the identified communities. | 15/10/17 | ML |  |

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|----|----------|---|----------|----------------------|---|
| 15 | 11/01/17 | Develop Key Individual Networks (KINs) to facilitate communication with communities. | 01/03/17 | All |  |
| 16 | 11/01/17 | Bill Couston to form and lead the local Children's Plan Sub Group | 15/03/17 | BC |  |
| 17 | 11/01/17 | Provide feedback to Bill Couston on the outline local Children's Plan. | 01/03/17 | ALL |  |
| 18 | 11/01/17 | Chris Arnold to form and lead the local Adult's Plan Sub Group | 15/03/17 | CA |  |
| 19 | 11/01/17 | Nigel Bret-Young to form and lead the Community Learning and Development Plan threads of the Locality Plans. | 15/10/17 | NBY |  |
| 20 | 11/01/17 | Distribute information on the new Easter Ross Community Partnership web page. | 01/02/17 | ML |  |
| 21 | 03/04/17 | Access and utilise results of previous Easter Ross District Partnership survey. | 07/06/17 | CA, HR, KM |  |
| 22 | 03/04/17 | Learn from experience of the Seaboard "Planning for Real" engagement. | 07/06/17 | Engagement Sub Group |  |
| 23 | 03/04/17 | Create a list of all charitable and community groups within Easter Ross. | 07/06/17 | VC All partners |  |
| 24 | 03/04/17 | Refine the "Place Standard" survey sub questions and supplement with questions to meet ERCP engagement needs. | 07/06/17 | Engagement Sub Group |  |
| 25 | 03/04/17 | Aim to focus community engagement through existing groups where discussion can be done through a relaxed and open conversation. | 07/06/17 | Engagement Sub Group |  |
| 26 | 03/04/17 | Consider the socio-economic data and NHS data provided for Easter Ross and prioritise the top three localities for development of Locality Plans. | 07/06/17 | All partners |  |
| 27 | 03/04/17 | Identify possibilities for achieving quick wins in the delivery of initiatives which address local inequalities in outcomes. | 07/06/17 | All partners |  |

Action Log RAG Progress Symbols

| Description | Symbol | Status |
|---------------------|---|---|
| Solid Green Circle |  | The action is on target to succeed. |
| Amber Diamond |  | The action has stalled and requires to be resolved OR A potential problem has been identified and no action can be taken at this time, but it is being carefully monitored. |
| Red Square |  | The action requires immediate remedial action to be achieved. |
| Green Tick |  | Action completed successfully. |
| Hollow Green Circle |  | Action not started. |
| Red Cross |  | Action cancelled. |