



Easter Ross Community Partnership

equality and opportunities for our communities

Core Partners Meeting

9am to 1pm, Wednesday 10th July 2019

Alness Police Station

Points for Discussion/Agenda

Present: Andy Dick (AD), Helen Ross (HR), Shona Street (SS), Jo Thomsen (JTo), Maria Dickson (MD), Jackie Ross (JR), James Turner (JTU).

- **Apologies**

Nigel Brett Young (NBY), Rhona Fraser (RF), Bill Couston (BC), Karen Mackay (KM)

- **Welcome and introduction from Andy Dick**

Introducing himself as the new Chair of the Easter Ross Community Partnership, AD opened the meeting and thanked everyone for coming. AD confirmed that he will be chairing the Partnership until September.

- **Succession Planning and Locality Teams**

Further to discussions at the previous meeting, it was agreed in principle that a Vice Chair is necessary and that rather than appointing a vice chair it would be better to look for volunteers for the role. HR volunteered, however wouldn't be able to take up the role immediately due to commitments within the Highland Council at the present time. NBY was suggested in absentia. MD also suggested that her successor could potentially be considered as well.

Locality Leads were also discussed again and volunteers for the roles were sought, one for each community. The role would not entail taking all of the work on for the community but would be about providing a focus and point of contact to provide structure to the Partnership and ensure the ownership and progressing of actions.

After discussion it was agreed that the Locality Leads will be as follows:

Balintore – Nigel Brett Young

Milton and Kildary – Jackie Ross

Alness – Helen Ross

Invergordon – NHS/ Karen Mackay for local knowledge.

Tain – Jo Thomsen

Also discussed was the need for the creation of a standardised method of tracking and reporting actions and progress on actions. JTu mentioned that one of his colleagues has developed an 'update form' which he will endeavour to acquire for review by the Partnership to see if it could be utilised in developing this. It was agreed that this should be discussed further at the next Core Partners Meeting.

- **Highland Aspiring Communities Collaboration Proposals**

JTu discussed the HAC Collaboration Proposals he has created with the Partners and will send them to Partners for review. After discussion it was decided that the logical place for these documents to sit would be with the Locality Leads.

- **Communications**

It was decided that the email addresses of the Locality Leads will be added to the Highland CPP Easter Ross website as they will be contacts for communities.

JTu shared a PowerPoint presentation with partners for use at meetings, engagements etc.

Concern was voiced about how the Partnership keeps track of actions, updates, and progress which will be picked up as part of the discussion around the standardising mentioned above.

- **Updates from Partners**

Alness – HR will circulate email requesting updates on 'extra' engagement so we can pull together all the engagement findings. As Locality Lead, HR will then convene a meeting to review all the findings, see if there are any obvious gaps and begin formulating the Locality Plan. JTu proposed this stage might involve members of the community/community organisations reviewing the plan and possibly being taking ownership of actions.

Balintore/Seaboard Plan – JTu will be meeting with NBY next week around the progress on this.

Milton and Kildary – JR and JTu will be carrying out community engagement with young people on Friday 19th July at the Holiday Hub.

- **Any Other Business**

SS raised the possibility of keeping CEO as a resource going forward. There are no objections to this, and partners confirm support for this. SS will be looking to meet with AD, JTu and Ann Clark from Mid Ross CP to identify how this could be developed.

SS raised that the RVA Newsletter mailing list has expired so reregistration is required. Partners wishing to join will need to complete and return application forms to do this which she can send out.

Venue for next public meeting mooted as Alness Academy. HR will check whether this is possible with Head Teacher.

- **Action Recap and Close**

Actions agreed as follows:

JTu to speak to CEO Ainya Taylor about the update form.

JTu to update CP website with Locality Leads information.

HR to circulate email requesting any outstanding updates on Alness engagement.

HR to convene 'Alness Plan Meeting' to review findings.

SS to arrange meeting with AD, JTu and Ann Clark (chair of Mid Ross CP)